



# Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024

castlerocktownship.com

## ROW Local Utility Permit Checklist

Parcel Identification Number:	
Applicant Name:	Applicant Phone Number:
Applicant Address:	Applicant Email Address:
Fee Owner:	
Date Requested:	

	<b>PROCESS for ROW LOCAL UTILITY PERMIT:</b>	<b>Date Done</b>
	Applicant Must Submit & Sign Application for Right of Way Permit Form	
	Application is reviewed by Road Maintenance Official/Road Supervisor <ul style="list-style-type: none"> <li>○ Right of Way Local Utility Fee Worksheet is completed by Road Maintenance Official/ Road Supervisor and Township Clerk</li> </ul>	
	Right of Way Worksheet and Permit are submitted to Road Supervisor <ul style="list-style-type: none"> <li>○ Road Supervisor reviews and signs once approved, then returns to Township Clerk</li> </ul>	
	Road Maintenance Official Signs Permit once work is completed	
	Township Clerk notifies Applicant of permit fees	
	Once payment is collected Township Clerk sends permit to applicant and keeps copy in township permit manual	
	Applicant (on behalf of owner & contractor) understands and agrees to all the requirements stated on the permit before commencing work	