



Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024 castlerocktownship.com

Demolition Permit Checklist

Parcel Identification Number:	
Applicant Name:	Applicant Phone Number:
Applicant Address:	Applicant Email Address:
Fee Owner:	
Date Requested:	

	PROCESS for DEMOLITION PERMIT:	Date Done
	Applicant Must Submit & Sign Demolition Permit Application Form	
	Request to get on the Planning Commission Agenda, Meeting Date: _____ <ul style="list-style-type: none"> ○ Bring completed Application ○ Site plans verifying location, size and type of structure being demolished ○ Written description of building demolition method being used ○ Name of landfill or demo pit to be used ○ Include Email Address 	
	Request to get on Board of Supervisors Agenda, Meeting Date: _____ <ul style="list-style-type: none"> ○ Bring completed Application 	
	Once Application Approved: <ul style="list-style-type: none"> ○ Submit payment ~ \$201.00 ~ \$150.00 permit fee, \$50.00 filing fee, \$1.00 state surcharge 	
	Buildings used or previously used for Agricultural or Commercial purposes need an MPCA Report. This is the owner's responsibility. Copies of the MPCA Report must be sent to the Township or Inspectron, Inc. before the Pre-site Inspection.	
	Inspectron contacts Applicant for a Pre-site Inspection before any work can be done	
	Once approved, Inspectron contacts Applicant to let them know work can be started <ul style="list-style-type: none"> ○ Applicant is responsible for contacting all the proper State, County and Local authorities prior to the demolition commencing ○ Applicant must submit a "Notification of Intent to Perform a Demolition" to the Minnesota Pollution Control Agency 	
	Applicant must contact Inspectron for Post Inspection	
	Inspectron requires a copy of all Dump Tickets for any debris that is removed from the property. These can be sent to Inspectron, Inc. prior to the Final Inspection or presented in person at the Final Inspection	