



Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024 castlerocktownship.com

Agricultural Zoning Permit Checklist

Parcel Identification Number:	
Applicant Name:	Applicant Phone Number:
Applicant Address:	Applicant Email Address:
Fee Owner:	
Date Requested:	
	Initial/Date
PROCESS for AGRICULTURE PERMIT:	
Applicant Must Submit, Initial & Sign Agricultural Zoning Permit Application Form	
Request to get on the Planning Commission Agenda, Meeting Date: _____	
<ul style="list-style-type: none"> ○ Submit site plan illustrating building dimensions, lot lines, setbacks, septic and well location (see attached example) ○ Submit structural plan of proposed Agriculture building: floor plans and elevations, along with construction details ○ Include intended use of the building with request 	
Request to get on Board of Supervisors Agenda, Meeting Date: _____	
<ul style="list-style-type: none"> ○ Bring completed Application and supporting documentation 	
Once Application Approved:	
<ul style="list-style-type: none"> ○ Submit payment ~ \$150.00 ~ \$100.00 permit fee, \$50.00 filing fee 	
AGRICULTURE PERMIT REQUIREMENTS:	
Site must be 10 acres or more and used during the previous year for Agricultural Purposes	
An Agricultural Building is a structure on Agricultural Land as defined in Minnesota Statutes, defined in Section 273.13, subdivision 23, designed, constructed, and used to house farm implements, livestock, or agricultural produce or products used by the owner, lessee, and sublessee of the building and members of their immediate families, their employees, and persons engaged in the pickup or delivery of agricultural produce or products	
Completed Agricultural Building Permit Application	
Intended Use and Detailed Placement of the structure are reviewed by the Planning Commission and Approved by the Board of Supervisors	
Further requirements are listed on the Agricultural Building Permit application	
<ul style="list-style-type: none"> ○ Refer to referenced Minnesota Statutes for further clarification 	
AGRICULTURAL PERMIT REQUIRED ATTACHMENTS:	
Property tax statement identifying the property designation	
Diagram showing size and location of the building – diagram must indicate distance from property lines, total area, (size) of land disturbance, and total area (size) of new impervious area to include roof, pavement, compacted gravel, etc.	
List of intended agricultural use(s) of the building	
For sites that disturb more than one acre and/or create one acre or more of new impervious surface, documentation for erosion and sediment control measures must be provided.	
Separate permits are required for plumbing, heating, fireplace installation, electrical work & installation of septic system.	
**Permit expires if work is not started within 180 days of the permit approval date.	



Site Plan Example

The site plan can be hand drawn but must provide enough detail to insure that the project meets the particular City or Township's Zoning Ordinance. A complete site plan helps the plan review process go smoothly. If the site plan is not complete, the application process may be held up. At a minimum a site plan should show:

- Lot dimensions, address of property, property owner name
- Location and size of the existing structure(s) on the property
- Location and size of the proposed structure and distances to existing structures
- Show setback distances from the rear, side and front property lines or draw plan to scale and include scale.
- Driveway location
- Location of and distance to ponds, lakes, streams or river if any
- Distances from the septic drain-field, septic tank and well if applicable
- Location of and distance to any public right of way or easement

