

2018 FEE SCHEDULE

FEES REGARDING BUILDING PERMITS, RELATED FEES, AND REFUNDS

Township Filing Fee	\$50.00 (fee added to all Building Permits except over-the-counter flat fee permits)
Residences, Residential Additions, decks, porches or remodeling	Fee based on value of project using square foote as allowed by MN Dept of Labor Fee Schedules, including plan review plus Filing Fee and State Surcharge
Residential Pole Barn / Garage	Fee based on value of project using square footage as allowed by MN Dept of Labor Fee Schedules, including plan review plus Filing Fee and State Surcharge
Agricultural Buildings (includes pole barns, additions to Ag buildings, grain bins, etc) Must meet state requirement to be considered for this Agricultural Zoning permit	See Zoning Fees
Commercial Buildings	Fee based on value of project using square footage as allowed by MN Dept of Labor Fee Schedules, including plan review plus Filing Fee and State Surcharge
House Moving Fee	Requires Interim Use Permit and appropriate Public Hearing fees, plus appropriate building permit fees based on the value of the work to be done and State Surcharge
House Removal Fee	\$10,000.00 escrow
Swimming Pools Includes all in-ground pools and any above-ground pool with minimum 5,500 gallon capacity and 48” depth	Fee based on value of project using square footage as allowed by MN Dept of Labor Fee Schedules, including plan review plus Filing Fee and State Surcharge
Demolition Permit – Residential Requires two inspections (progress & final)	\$200.00 fee
Demolition Permit – Commercial	Valuation based on the value of the work to be performed within a minimum fee of \$250.00.
Septic Permit (Does not include second soil verification) (Does not include County recording fee)	Residential - \$250.00 Commercial – based on valuation with a minimum of \$250.00
Sign, 20 to 80 square feet of area	\$50.00 / each (See Ordinance for requirements for Conditional Use Permits for new signs)
Plumbing Permit	\$75.00 fee + State Surcharge
Mechanical	\$75.00 fee + State Surcharge
Replacement: Siding Roofing Windows (same size as existing) Doors (same size as existing)	\$75.00 fee + State Surcharge \$75.00 fee + State Surcharge \$75.00 fee + State Surcharge \$75.00 fee + State Surcharge

REFUND POLICIES:

The Clerk may be authorized by the Board of Supervisors and/or the Building Official to refund any fee paid which was erroneously paid or collected.

The Clerk may be authorized by the Board of Supervisors and/or the Building Official to refund not more than 80 percent of a permit or other fee paid when no work for which the fee was collected has been done within 60 days of issuance of permit.

The Clerk may be authorized by the Board of Supervisors and/or the Building Official to give no refund to the applicant if work has already begun on the project.

The Clerk, upon consultation with the Building Official, may be authorized to refund not more than 80 percent of the plan review fee paid, when an application for permit for which a plan review fee has been paid is withdrawn or cancelled before any plan reviewing is done.

The Clerk shall not be authorized to refund any fee paid unless the original payee files a written request for refund not later than 60 days after the date of the fee payment.

ROAD FEES

Driveway Permit Culverts installed by residents must be 18" in diameter or equivalent (15x21 pipe), and 24' in length, minimum	\$50.00 fee
Weight Restriction Fee	\$2,000 Escrow (discretionary), to cover costs to repair any damage done to the road up to the Township's specifications
Closure of Public Road	\$250.00

ZONING FEES

Agricultural Buildings (includes pole barns, additions to Ag buildings, grain bins, etc) Must meet state requirement to be considered for an Agricultural Zoning permit	\$100.00 plus Filing Fee
Parcel Split (Recording Fee Required) (Escrow may be required if legal assistance is needed to research property involved)	\$250.00 + Recording Fee
Building Rights Transfer Application Fee (Recording Fee Required) (Escrow may be required if legal assistance is needed to research property involved)	\$250.00 + Recording Fee
Recording Fee	Reimbursement of current Dakota County Recording Fee

ESCROW FEES

TYPE OF REQUEST	ESCROW FEE
Variance / Appeal (Requires Public Hearing)	\$1,000.00 Also see Special Meeting Fees
Conditional Use Permit (Requires Public Hearing)	\$1,000.00 Also see Special Meeting Fees
Interim Use Permit (Requires Public Hearing)	\$1,000.00 Also see Special Meeting Fees
Rezoning / Ordinance Amendment (Requires Public Hearing)	\$10,000.00 Also see Special Meeting Fees
Comprehensive Plan Amendment (Requires Public Hearing)	\$10,000.00 Also see Special Meeting Fees

SPECIAL MEETING FEES

Planning Commission - Special Meeting/Public Hearing	\$300.00 hearing fee plus reimbursement of actual costs for publishing required legal notices for meeting/hearing held on a night other than a regular meeting night
Planning Commission - Special Meeting / Public Hearing held same night as Regular Planning Commission Meeting	Reimbursement of actual costs for publishing required legal notices for meeting/hearing
Board of Supervisors Special Meeting / Public Hearing	\$450.00 hearing fee plus reimbursement of actual costs for publishing required legal notices for meeting/hearing held on a night other than a regular meeting night
Board of Supervisors Special Meeting / Public Hearing held same night as Regular Board of Supervisors Meeting	Reimbursement of actual costs for publishing required legal notices for meeting/hearing

LARGE ASSEMBLY AND LIQUOR PERMIT APPLICATIONS FEES

Large Assembly Permit Application Fee	\$50.00 per application
Malt Liquor Permit Application Fee	\$50.00 per application

RIGHT-OF-WAY FEES – LOCAL/LARGE UTILITY PROVIDERS

(Includes Electric, Telephone, Fiber Optic Cable and similar installations)

RIGHT OF WAY FEES	UNITS	FEE PER-UNIT
A. YEARLY REGISTRATION FEE	Annual Fee	\$75.00
B. EXCAVATION PERMIT FEES		
1. Repair and General Work	EA.	\$250.00
Includes Hole Excavation and Trench / Plow up to 1,300 LF		
Over 1,300 LF \$.15 per LF	Over 1,300 LF	\$.15/LF
C. OBSTRUCTION PERMIT	EA.	\$125.00
D. UNAUTHORIZED WORK		Double Permit Fee
Double Permit Fee		
E. CLOSURE OF PUBLIC ROAD	EA.	\$250.00
F. ESCROW/BOND FEE – LOCAL UTILITY	EA.	\$1,500.00 (Discretionary)
G. ESCROW/BOND FEE – LARGE UTILITY	EA.	\$500,000.00 (Discretionary)

MINERAL EXTRACTION PERMIT FEES

MINERAL EXTRACTION FACILITY	
Mineral extraction facility application fee	\$2,500.00
Application escrow fund	\$5,000.00
Environmental review escrow – requires development contract	Varies on case-by-case basis
Annual renewal fee – Due January 1 of each permit year	\$1,000.00
SEASONAL MINERAL EXTRACTION FACILITY	
Seasonal mineral extraction facility application fee	\$1,000.00
Application escrow fund	\$3,000.00
Environmental review escrow – Requires development contract	Varies on case-by-case basis
Annual renewal fee, if necessary – Due January 1 of subsequent permit year	\$1,000.00

PROFESSIONAL SERVICES FEES

Legal Fees:	
Kennedy & Graven, Chartered	\$170.00 per hour
Schmitz, Ophaug & Blumhoefer	Billed as needed
Township Planner Fees:	
RSC Development	\$140.00 per hour plus applicable retainer fees
Bolton & Menk	\$102.00 per hour
Engineering & Surveying Fees:	
(Jacobson Engineering & Surveying)	
Professional Engineer	\$12.000 per hour
Professional Surveyor	\$110.00 per hour
Survey Technician	\$85.00 per hour
Field Survey Crew	\$140.00 per hour
Support Staff	\$60.00 per hour

SEXUALLY ORIENTED BUSINESSES – See Section 7.18 of Castle Rock Zoning Ordinance

Fees assessed on a case-by-case basis.