

**CASTLE ROCK TOWNSHIP
ANNUAL MEETING
March 13, 2018 @ 8:30 p.m.**

The Annual Meeting of the Township of Castle Rock was convened at the Town Hall on Tuesday, March 13, 2018 at 8:30 p.m. Present were Eric Ruud, Russ Zellmer, Sandy Weber, Jeff Partington, Roger Randall, Jon Juenke, Kelly Elvestad, Pete Schaffer, Steven Neil, Arlyn Lamb, Armin Kilber, Mark Henry, Rhonda Rademacher, and Barbara Lang.

Barbara Lang, Clerk, called the meeting to order at 8:30 p.m. The Pledge of Allegiance was recited, followed by the singing of the National Anthem. The Clerk called for nominations for a moderator for the meeting.

Eric Ruud nominated Roger Randall and Sandy Weber seconded. No further nominations being made, the vote was taken, and was unanimous. Roger Randall was elected as Moderator.

APPROVE AGENDA

Roger Randall, Moderator, asked for additions or changes to the agenda. No changes were made.

Eric Ruud made a motion and Arlyn Lamb seconded to approve the agenda. Motion carried with a unanimous vote.

REVIEW/APPROVE PREVIOUS YEAR'S MINUTES

Printed minutes were distributed to those in attendance and it was suggested to dispense with reading the Annual Meeting minutes out loud. A few minutes were given for everyone to review.

Eric Ruud made a motion and Mark Henry seconded to dispense with reading the minutes and accept the minutes as printed. Motion carried with a unanimous vote.

TREASURER'S REPORT

Treasurer Rhonda Rademacher gave the report for the year ending December 31, 2017.

Savings account beginning balance \$549,021.00, receipts \$449,050.65, disbursements \$508,000.18, ending balance \$490,071.47. Checking account beginning balance \$6,984.60, receipts \$508,095.18, disbursements \$496,494.02, ending balance \$18,585.76. Road and Bridge Fund total \$295,776.91. Capital Projects Fund total \$38,586.54. Total beginning cash bank accounts \$890,369.05, receipts \$961,360.58, disbursements \$1,004,694.20, ending balance \$847,035.43. A detailed report of income and expenses and financial status is all recorded on Treasurer's Report on page two, and Budget and Levy Report/pages 9, 10, and 11 of the Annual Report of 2017.

Arlyn Lamb made a motion and Russ Zellmer seconded to approve the Treasurer's Report. Motion carried with a unanimous vote.

ANNUAL REPORTS

The Moderator asked if anyone had any questions about any of the printed reports or would like additional information for any of the categories. A few minutes were given for those in attendance to review the reports.

Mark Henry made a motion and Russ Zellmer seconded to accept the annual reports as printed. Motion carried with a unanimous vote.

The Clerk also mentioned that the Annual Report will be posted on the township website.

UNFINISHED BUSINESS

a. Discussion about Comprehensive Plan update and areas in the township being recommended for re-zoning

Board Chair Sandy Weber reminded all present that a Public Hearing will be held on March 26, 2018. Town Planner Dean Johnson will be in attendance to present and explain the draft Comp Plan. She noted that the Board of Supervisors has recommended re-zoning approx. 80 acres from AG to RR-1 with the intent of clustering and creating 2.5 acres buildable lots. She also noted that Castle

Rock Township is participating in the Collaborative Agreement along with most of the surrounding along with most of the surrounding townships townships for the Town Planner to prepare the required Comp Plan updates, in order for all the participants to save money, as we have done with past Comp Plan updates.

NEW BUSINESS

a. Discussion about establishing prairie/pollinator plants and walking trail in Rocky Hills Park Supervisor Kelly Elvestad talked about the park in Rocky Hills Addition and the possibility of establishing a pollinator/prairie area, and requested comments and discussion from those in attendance. Mark Henry commented that he briefly talked to Joe Auge about this project, and Mr. Auge indicated that he would like to see some photos of similar projects. Mr. Henry indicated he has been involved in similar projects, and would be willing to make some contacts to get the seeding done. Russ Zellmer suggested that the plan should be prepared this coming year so it would be ready to proceed by the following planting season. Arlyn Lamb inquired about how this would affect the mowing contract for the township parks, and suggested that going forward the contract should be split out to show the three areas that are mowed, which are the town hall, Rocky Hills Park and Countryside Park.

Russ Zellmer made a motion and Eric Ruud seconded for the Board of Supervisors to prepare the concept for the plan at Rocky Hills Park this year. Motion carried with a unanimous vote.

b. CIP for milling and overlay in Rocky Hills Addition

Russ Zellmer opened the conversation as a member of the Road Committee, and recommended that the township consider a mill and overlay project in Rocky Hills Addition this year. He commented that the mill and overlay project this past year in the northern developments came in approximately \$70,000.00 under budget. The roads in Rocky Hills are original, so this would be a good time to consider the mill and overlay while petroleum prices are lower. Mark Henry indicated that that the township would be working with Dakota County Transportation Department to get included in the county bid for this year. Eric Ruud asked how the contract process works, and Mark Henry explained what was done this past year for the other project. Mr. Henry also commented that there are two older culverts that were not replaced before, and their condition will be checked for possible replacement prior to the mill and overlay. It was recommended that a CIP for \$75,000.00 be added to the township budget under the proper order of business.

2018 BUDGET AND TAX LEVY

Rhonda Rademacher, Treasurer, presented the proposed budget and levy for 2018, reviewing and answering questions from residents about several line items. Detailed information is in the 2017 Annual Report on pages 9, 10 and 11.

General Fund Expenses: 2017 Budget \$142,225.00, Actual 2017 \$120,973.12, Proposed 2018 \$121,164.00.

Roger Randall and Eric Ruud had questions about specific line items which were explained by Treasurer Rhonda Rademacher.

Road and Bridge Fund Expenses: Budget 2017 \$193,300.00, Actual 2017 \$159,185.35, Proposed 2018 \$200,500.00.

Capital Projects: 2017 Budget \$200,00.00, Actual 2017 \$128,057.46.

Per the discussion during New Business, there was discussion to add a CIP in 2018 for mill and overlay in the amount of \$75,000.00.

Russ Zellmer made a motion and Arlyn Lamb seconded to add a new CIP in 2018 in the amount of \$75,000.00, to come out of existing township funds to avoid increasing the levy. Motion carried with a unanimous vote.

Fire and Ambulance Expenses: Budget 2017 \$88,275.00, Actual 2016 \$88,257.41, Proposed 2018 \$91,470.00.

Park Fund Expenses: Budget 2017 \$6,600.00, Actual 2017 \$6,238.85, Proposed 2018 \$8,450.00.
Proposed 2018 Total Expense \$421,584.00.

Income: Budget 2017 \$631,400.00, Actual 2017 \$507,903.37, Proposed 2018 \$421,584.00.

The Board of Supervisors proposed a levy of \$324,260.00, a 0% increase.

Eric Ruud made a motion and Pete Schaffer seconded for a 0% levy increase. Motion carried with a unanimous vote.

ELECTION RESULTS

SUPERVISOR D – THREE YEAR TERM

Michael M. Kiefer 37

Jon W. Juenke 95

Write-ins 2

SUPERVISOR E – THREE YEAR TERM

Sandra L. Weber 94

Write-ins 35

Total ballots cast: 137

Results are unofficial until after the Board of Canvass Report.

2019 ANNUAL MEETING

Eric Ruud made a motion and Steven Neil seconded to hold the 2019 annual meeting on the second Tuesday of March, March 12, 2019 at 8:30 p.m. Motion carried with a unanimous vote.

ADJOURN

Arlyn Lamb made a motion and Russ Zellmer seconded to adjourn the Annual Meeting. Motion carried with a unanimous vote.

Meeting adjourned at 9:40 p.m.

Respectfully submitted,

Barbara Lang, Clerk

Attest:

Roger Randall, Moderator