



# Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024    [castlerocktownship.com](http://castlerocktownship.com)

## PLANNING COMMISSION REGULAR MEETING

Monday December 20, 2021

The regular monthly meeting of the Planning Commission of Castle Rock Township was held on Monday December 20, 2021. Those participating were Jim Heiman, Norbert Kuhn, Maxim Litvinov, Braden Schuenke, Pete Schaffer and clerk, Molly Weber. Ken Betzold was absent. Others in attendance were Adam Otte, Steph Otte, Bob Marthaler, Kerry Hanifl, and Craig Braun.

Jim Heiman called the meeting to order at 7:00pm. and the Pledge of Allegiance was recited.

**AGENDA: Norbert Kuhn made a motion to approve the Agenda. Max Litvinov seconded. Motion carried.**

### CONSENT AGENDA:

11.22.21 PC Regular Meeting Minutes

**Norbert Kuhn made a motion to approve the Consent Agenda. Max Litvinov seconded. Motion carried.**

### NEW BUSINESS:

- **Kerry Hanifl ~ request for a sign** – Hanifl would like to put a sign advertising “beef for sale” on Highway 3 in their pasture. They were advised they need to stay out of the right of way, it has to be less than 80 square feet per ordinance, needs to be 130 feet from center of the road and less than 20 feet high. They are wanting to make it like a 2 sided triangle shape since it is on a corner. Hanifl were advised they can do a temporary sign, less than 20 square feet without a Public Hearing. If they want a lighted sign or bigger sign they must contact the clerk to set up a Public Hearing.
- **Robert Marthaler ~ AG permit addition to an existing shed @ 1940 260<sup>th</sup> Street West, Farmington, MN** – Robert is only 76 feet from the center of the road and needs to be 130 feet from center of road. Aside from this, there are no other issues since he is requesting to add onto an existing building. Public Hearing was set for Monday January 24, 2022 @ 6:30pm for Robert Marthaler to request a Variance. Robert will need footings, size, drawings to present to the Planning Commission. Variance can be approved at the Public Hearing. Then the permit will have to be approved at the Planning Commission meeting following the Public Hearing meeting.
- **Adam & Stephanie Otte ~ permit request for a porch, garage, & ½ bath addition @ 27750 Blaine Avenue, Randolph, MN 55065** – Otte’s confirmed that they are more than 130 feet from the center of Highway 47 with their requested house addition. Kimmes/Bauer told them their well placement was fine. Otte’s will need to submit new drawing with the correct footage and will need an elevation plan drawing that shows elevation, foundation, footings and truss design. They are out of town in January.
- **Craig Braun ~ AG permit for 60’x120’ AG shed @ PID#07-01200-75-021, 2950 232<sup>nd</sup> St E, Hampton, MN** – Craig Braun stated this shed would be the same elevation as the existing building and used for AG use. Side walls will be 16 feet. **Braden Schuenke made a motion to recommend approval for Craig Braun 60 x 120 foot AG shed with 16 foot side walls. Norbert Kuhn seconded. Motion carried.**
- **Quote for BRT Survey Section Maps Update** – Planning Commission would like section maps 2 weeks prior to meetings so they can review the maps prior to meeting from 6-6:45pm prior to Planning Commission meetings. Planning Commission would like the Board of Supervisors to approve they get paid for 2 meetings while doing this project since they will have work outside to complete and have additional meetings. **Norbert Kuhn made a motion to approve the project provided the amount of \$6,000.00 is not exceeded and the maps are received as soon as possible. Max Litvinov seconded. Motion carried.**
- **Building Rights Transfer ~ Review Guide Checklist and newly designed Deed Forms** – need to confirm Harry did not change anything that would require a Public Hearing. Then have the Board of Supervisors approve the new process going forward.
- **Feedlot/AG Permit Code Revisions & Report** – recommended waiting on this since clarification is needed in multiple areas so it will have to be addressed when redoing the Ordinance Manual.

**PUBLIC COMMENT:** Victor Volkert was in to ask questions for Robert Hart on PID#07-03100-76-014. Victor was advised they need 165 feet of road frontage. Victor stated they plan to come back for 2 Parcel Splits and will bring a survey. He was advised they cannot do the 3<sup>rd</sup> buildable since they are 4 acres short of a full quarter quarter per the 09/27/2021 minutes. Victor will get in touch with the clerk for the 2 Parcel Splits.

**UNFINISHED BUSINESS:**

**ADJOURN:**

Norbert Kuhn made a motion to adjourn at 8:38pm. Braden Schuenke seconded. Motion carried.

Date Signed

01/24/2022

Respectfully submitted,

Molly Weber  
Molly Weber, Clerk

Attest:

Jim Heiman  
Jim Heiman, Chairman - Castle Rock Planning Commission