



Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024

castlerocktownship.com

BOARD OF SUPERVISORS MEETING MINUTES

October 12, 2021

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened on October 12, 2021. Present were: Jon Juenke (Chair), Kelly Elvestad (Vice-Chair), Dave Nicolai, Sandy Weber, Pete Schaffer, Molly Weber (Clerk). Others present were: Ken Betzold, Jerry Larson, Mark Henry, Eric Priewe, Becky Gildner, Al Gildner, Patrick Devney and Ken Quade. Chair, Jon Juenke called the meeting to order at 7pm and the Pledge of Allegiance was recited.

APPROVE AGENDA

Sandy Weber made a motion to approve the agenda per Pete Schaffer additions. Dave Nicolai seconded. Motion carried.

DAKOTA COUNTY SHERIFF UPDATE

No one present

CONSENT AGENDA REVIEW/APPROVE

1. September 14, 2021 Board of Supervisor Meeting Minutes
Kelly Elvestad made a motion to approve the September 14, 2021 Board of Supervisors Meeting Minutes with the said amendments. Pete Schaffer seconded. Motion carried. Dave Nicolai abstained since he was not present 09/14/21.
2. Dakota County Large Assembly Application for October 22-23, 2021 for Autumn Harvest
3. Dakota County Large Assembly Application for December 4-5 and 11-12, 2021 for Christmas in the City
4. Eric Priewe ~ permit for new accessory building on PID# 07-03100-25-020
5. Ken Quade ~ permit for AG shed at PID#07-00200-75-013 – 32' x 20'
Sandy Weber made a motion to approve items 2 through 5 as listed. Dave Nicolai seconded. Motion carried.

PUBLIC COMMENT

N/A

PRESENTATIONS

N/A

ROAD REPORT

- Intersection of 250th & Biscayne ~ Mark presented a map from Dakota County engineer, Butch McConnell. Mark wonders if should strip off class 5 and see who wants it. There is about 60-80 yards of it. Right now the township is in possession of the triangle and there is a legal process to turn it back to the landowner. Board of Supervisors agrees to strip the Class 5 and turn it back to the landowner. Mark Henry will talk to Butch McConnell and get it in writing how to do this the legal and correct way and Mark will present it at the November meeting. Mark will get the gravel off and put up signs.
- Signage 225th ~ This is illegal for landowner to put stuff in the Right of Way. Mark Henry & Molly Weber will email Steve Fenske at MATIT for information how to resolve this issue.
- Road Committee Meeting ~ Mark Henry will get a Road Committee meeting scheduled for November. Kelly Elvestad will get information about Grant money and the road committee should come up with ideas how to use grant money.
- September Storm ~ Xcel had power poles that snapped off in the storm which hung over the road the whole weekend and didn't get fixed until following Wednesday so Mark Henry put flashing lights out so drivers were aware of the poles.

PLANNING COMMISSION UPDATE

- Jamie Vig ~ permit for 56' x 36' shed on PID# 07-01300-77-016 (3415 250th Street East)
- Eric Priewe ~ permit for new accessory building on PID# 07-03100-25-020
- Ken Quade ~ permit for AG shed at PID#07-00200-75-013 – 32' x 20'
- Kerry Hannifl ~ 3891 275th St W – existing house is being used as an office, can they continue this use

- Ram Oudhraj ~ 26125 Chippendale Ave - daughter Melissa wondering about buildable to care for parents
- Patrick Devney ~ Building Rights Transfer on PID#07-03200-03-011
- Patrick Devney ~ Building Rights Transfer on PID#07-02900-75-011
- Victor Volkert & Al Freeland Edina Realty ~ Representing Robert and Kathryn Hart Trust for 2 Parcel Splits from PID# 07-03100-76-014 for 2 Buildable Lots
- Janie Tutewohl ~ permit for addition to existing garage @ 25660 Biscayne Avenue, Farmington, MN
- Tom Simonsen ~ Sunset Sanctuary proposal
- Additional Checklist for Permits

REVIEW/APPROVE

- **Patrick Devney ~ Building Rights Transfer on PID#07-03200-03-011**, The Building Right will be transferred from the Servient Property PID# 07-03200-03-011, the NW ¼ of the NE ¼, Section 32, Township 113, Range 19W to the Dominant Property PID# 07-03200-03-011, the SW ¼ of the NE ¼, Section 32, Township 113, Range 19W.

Dave Nicolai made a motion to approve the building rights transfer on PID#07-03200-03-011. Sandy Weber seconded. Motion carried.

- **Patrick Devney ~ Building Rights Transfer on PID#07-02900-75-011**, The Building Right will be transferred from the Servient Property PID# 07-02900-75-011, the NW ¼ of the SE ¼, Section 29, Township 113, Range 19W to the Dominant Property PID# 07-02900-75-011, the SW ¼ of the SE ¼, Section 29, Township 113, Range 19W.

Pete Schaffer made a motion to approve the building rights transfer on PID#07-02900-75-011. Sandy Weber seconded. Motion carried. Dave Nicolai abstained.

UNFINISHED BUSINESS

- **Al Maghfirah Cemetery Update ~ how do we want to get Attorney up to speed with where we are at with this** – once something is received from Al Maghfirah clerk will notify Board Chair who will give direction to get Township Lawyer on board.
- **Sunset Sanctuary ~ Sunset Sanctuary was told they were good to go on their project per the Planning Commission** – the Board of Supervisors agrees Sunset Sanctuary does not need permits to plant AG crops that are in line with our Ordinances.
- **LKQ Rain Event Update ~ there is no easement. The concern is the flooding on the Gildner property. Dave Nicolai made a motion to have Lani at Bolton and Menk look at the Gildner property @ 3290 264th Street West. Kelly Elvestad seconded. Motion carried.**
- **JPA Street naming ~ looks like Ordinance that was previously signed is not needed** – we are not going to file this ordinance since the JPA that was signed takes care of what the need for the Township is.

NEW BUSINESS

Jon Juenke excused himself.

- **Land Disturbance Application** ~ should this be a fee or an escrow and a non-refundable portion
 - Should this be at the County level and not here

Board of Supervisors agrees we should look at what fees have been incurred and they get deducted from permit fee originally collected and anything left over goes back to the applicant. Once fees and charge backs to the applicant have been calculated they must be presented to the Board of Supervisors for approval to return the remainder of the money to the applicant.

Jon Juenke had a question on this since his Land Disturbance application was dropped by the township lawyer when he left the township so Jon had to hire his own lawyer to complete the process. Kelly will do research to see if Land Disturbance applications can be handled at the County level since we do not have the expertise. She will report at the November meeting.

Jon Juenke rejoined the meeting.

- **Road Signs** ~ price increase – just an FYI that the price of signs went up again
- **Resident Complaint about flooding** ~ waiting for information from Inspectron – Mike from Inspectron plans to go out there tomorrow
- **Disaster Preparedness Meeting** ~ October 27, 2021 – 2 sessions
- **Maps** – Planning Commission is frustrated with the maps since they keep finding discrepancies. Last time the maps were done they were not certified with a second set of Planner eyes looking at them. Another option would be to come up with a process for when people have a grievance they need to prove otherwise. Clerk Molly Weber will ask Bolton and Menk about certifying the maps.

- **AG Permit Application** – Planning Commission struggles with the acreage. Board of Supervisors suggest Planning Commission say need 40 acres for an AG building
- **Outside Audit** – Rhonda Rademacher presented information that there are different types of audits. Rhonda applied for the American Rescue Plan money which was about \$71,000.00 this round. MATIT has a list of what the money can be used for. Question is if we can use it for furnace, maps and Ordinance manual.

COMMITTEE REPORTS

- **One Watershed One Plan** – discussion at meeting was about mistakes being made, cover crops, new website, and that projects are moving forward.
- **North Cannon River Watershed Meeting** – the approved budget for the year and projects were approved at the meeting.

TREASURER'S REPORT

- Receipts \$83,302.76
- Current Investments \$926,791.67

Kelly Elvestad made a motion to approve the receipts at \$83,302.76 and the current investments at \$926,791.67. Sandy Weber seconded. Motion carried.

REVIEW PAYROLL AND CLAIMS

- Payroll: \$4,979.06 Check # 10273-10283
- Claims: \$14,724.77 Check # 10284-10302
- Total: \$19,703.83

Kelly Elvestad made a motion to approve payroll at \$4,979.06, check#10273-10283 and claims at \$14,724.77 check#10284-10302 for a total of \$19,703.83. Sandy Weber seconded. Motion carried

CLERKS REPORT

- September Permits ~ 9 permits – 4 roofing, 2 mechanical, 2 window replacement

ADJOURN

Dave Nicolai made a motion to adjourn meeting at 9:50pm. Kelly Elvestad seconded. Motion carried.

Date Signed

11/10/21

Respectfully Submitted,

Molly Weber

Molly Weber, Clerk

Attest:

Jon Juenke

Jon Juenke, Chair