

**CASTLE ROCK TOWNSHIP
PLANNING COMMISSION REGULAR MEETING
January 27, 2020**

Approved

The regular monthly meeting of the Planning Commission of Castle Rock Township was held on Monday, January 27, 2020. Those present were Jeff Partington, Chairman; Jennifer Wegner, Vice-Chair, Jim Heiman, Mary Ann Enggren, and Barbara Lang. Also in attendance were Michelle & Steve Caspers, Trygve Norvold and Dayna Norvold.

Jeff Partington called the meeting to order at 7:02 pm.

APPROVE AGENDA:

Mary Ann Enggren/ Jeff Partington made a motion to approve the agenda. 5 ayes. Motion carried.

CONSENT AGENDA:

1. 12-16-20 PC Regular Meeting Minutes

Jennifer Wegner/Jim Heiman made a motion to approve. 5 ayes. Motion carried.

PUBLIC COMMENT: None

NEW BUSINESS:

- Building permit application for 36' x 60' Accessory Building, Steve & Michelle Caspers, 3655 280th St W
Location of well and septic and setbacks were reviewed.

Mary Ann Enggren/Jeff Partington made a motion to recommend to the Board of Supervisors. 5 ayes. Motion carried.

- Building permit application for 32' x 28' addition to Residence, Dayna & Trygve Norvold, 27744 Denmark Ave

Location of well and septic and setbacks were reviewed. Addition will be used as a family room, no additional bedroom so septic does not need to be addressed.

Jim Heiman/Mary Ann Enggren made a motion to recommend to the Board of Supervisors. 5 ayes. Motion carried.

- Building permit application for 4-season porch addition and some interior remodel, Karla Quinnell, 1245 280th St E

Location of well and septic and setbacks were reviewed.

Jennifer Wegner/Jim Heiman made a motion to recommend to the Board of Supervisors. 5 ayes. Motion carried.

UNFINISHED BUSINESS:

Additional information provided by Alex Conzemius, Bolton & Menk, at the previous meeting was reviewed and discussed. He will be giving a "final" presentation at the February 10, 2020 Board meeting, as requested by Board Chair Kelly Elvestad. It is the opinion of the Planning Commission that this study is intended to be a guideline to refer to going forward when there are requests for new residential buildings. In addition, the Planning Commission recommends that the township should consider increasing the minimum lot size for a residence to 2.5 acres due to the changed requirements for SSTS (septic) to be included the next time the Zoning Ordinance is updated.

Mary Ann Enggren shared that due to changes in her work schedule, she will not be able to serve on the Commission after the end of March. Her appointment expires at the end of March, so the Board will be notified that they will need to be seeking someone for her position.

ADJOURN:

Jim Heiman /Mary Ann Enggren made a motion to adjourn. 5 ayes. Motion carried.

Meeting adjourned at 7:20 p.m.

Respectfully submitted,

Barbara M. Lang

Barbara Lang, Secretary

Attest:

Jeff Partington

Jeff Partington, Chairman - Castle Rock Planning Commission