



# Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024

castlerocktownship.com

## BOARD OF SUPERVISORS

### ANNUAL BUDGET AND AUDIT MEETING MINUTES

March 01, 2023 @ 6:00 PM

The Annual Budget and Audit Meeting of the Board of Supervisors of Castle Rock Township was convened at the Town Hall on Wednesday, March 01, 2023. Those present were Sandy Weber, Vice-Chair, BJ Elvestad, Dave Nicolai, and Pete Schaffer. Also attending the meeting were Molly Weber, Clerk, and Rhonda Rademacher, Treasurer. Jon Juenke was absent.

Sandy Weber, Vice-Chair, called the meeting to order at 6:04 pm.

Jon Juenke turned the meeting over to Rhonda Rademacher to take over and to review the proposed 2023 budget information.

#### Page 1:

ARPA money of about \$150,000. Is not reflected in these numbers

- #6 Professional Services – Misc. Bolton and Menk – we are getting \$18,000. Grant for Ordinance Manual Update
  - #13 Treasurer/Deputy Treas - Wages Increase of \$7,000. to \$9,000.
  - #21 MN Withholdings - Increase from \$2,100. to \$2,200.
  - #29 Printing/Chronicle – Increase from \$100. To \$200.
  - #30 Legal Notice Publication – Increase from \$250. to \$500.
  - #37 Telephone – includes internet – Increase from \$2,100. to \$2,200.
  - #42 Donations – Increase from \$600. to \$1,200. (forgot to pay them in 2022)
- 2023 Updated Expense Total for General Funds: \$187,745.00

#### Page 2:

Roads & Bridge Fund Disbursements

State changed some codes so some lines are blank. Row 8, 9, 10, 11 are all combined into row 8

2022 Updated Expense Total for Road & Bridge Fund Disbursements: \$213,000.0

#### Fire and Ambulance Fund

- #21 Increased from \$69,030.32 to \$71,101. (pay this quarterly)

#### Taxes on Income

#6 Fiscal Disparities – County collects for commercial property tax base and disperses it out to us

#7 General Property Tax – Increase from \$320,000. to \$330,000.

#8 Towns Road Allotment - Increase from \$23,000. to \$30,000.

Rhonda Rademacher suggests no increase to the levy. We are only using 5.5% of saving to fill the hole in the 2023 proposal.

Discussion whether should put \$500,000. into CD. Right now 18 month is at 4% interest. May should break the CDs we have to get 4% interest. Rhonda Rademacher and Dave Nicolai will figure out what to put in CD. Pete Schaffer proposed \$500,000. into CD.

Discussion was had to increase Clerk salary by 5% and to increase Treasurer salary from \$625. to \$750.

Dave Nicolai made a motion to approve the budget part of the meeting. Pete Schaffer seconded. Motion carried.

Rhonda Rademacher, Treasurer, presented the financial reports and documentation, which was audited by the Board of Supervisors to confirm checks we said were written and cleared per the bank statement. No discrepancies were found.

BJ Elvestad made a motion to approve the audit part of the meeting. Dave Nicolai seconded. Motion carried.

BJ Elvestad made a motion to adjourn the Budget and Audit meeting at 7:20pm. Pete Schaffer seconded. Motion carried.

Date Signed

04/11/2023

Respectfully Submitted,



Molly Weber, Clerk

Attest:



Sandy Weber, Vice-Chair