



Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024

castlerocktownship.com

BOARD OF SUPERVISORS

ANNUAL BUDGET AND AUDIT MEETING MINUTES

February 23, 2022 @ 6:30 PM

The Annual Budget and Audit Meeting of the Board of Supervisors of Castle Rock Township was convened at the Town Hall on Wednesday, February 23, 2022. Those present were Jon Juenke, Chair; Kelly Elvestad, Vice-Chair, Sandy Weber, Dave Nicolai, and Pete Schaffer. Also attending the meeting were Molly Weber, Clerk, Rhonda Rademacher, Treasurer and Mark Henry.

Jon Juenke, Chair, called the meeting to order at 6:40 pm.

Jon Juenke turned the meeting over to Rhonda Rademacher to take over and to review the proposed 2022 budget information.

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- #6 Professional Services – Misc. Increase by \$4,800. to \$20,000. to cover expected cost of Town Planner and Town Engineer for expected projects during 2022
 - #10 Planning Commission - Wages Increase of \$3,600. to \$6,300. to cover extra hours for projects
 - #14 Elections - Judges and Other Exp - Increase by \$3,000 to \$4,500., due to 3 elections in 2022
- 2022 Updated Expense Total for General Funds: \$189,667.00

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Roads & Bridge Fund Disbursements

- #7 Dustproofing – in 2021 Dakota County paid for some of the dust proofing along with residual holding well – 2022 may need us to pay for chloride again with additional in other areas
- #11 Weed Control – possibly better to hire contractor to spray ditches instead of mowing them
- #12 Culverts – old 18” on Akron needs to be replaced

2022 Updated Expense Total for Road & Bridge Fund Disbursements: \$213,000.0

Capital Projects Funds - Mark Henry has Todd Howard looking into cost on these projects

1. Biscayne and 230th culvert
2. Bridge on 230th by Blaine Avenue (use 2 box culverts)

Taxes on Income

Board of Supervisors is okay with lumping these numbers together

In the 2022 proposal we may need to take \$103,368. Out of savings

CARES/ARPA money is not included since it is not our true budget. An idea for ARPA money would be the Ordinance Manual update.

Kelly Elvestad made a motion to approve the budget. Pete Schaffer seconded. Motion carried.

Rhonda Rademacher, Treasurer, presented the financial reports and documentation, which was audited by the Board of Supervisors to confirm checks we said were written and cleared per the bank statement. No discrepancies were found.

Kelly Elvestad made a motion to adjourn the Budget and Audit meeting at 7:48pm. Sandy Weber seconded. Motion carried.

Date Signed

6/14/2022

Respectfully Submitted,

Molly Weber
Molly Weber, Clerk

Attest:

Jon Juenke
Jon Juenke, Chair